



Health and Safety Plan
St. Mark's Nursery School
Phased Reopening

2020-2021

PURPOSE

The intent of this Health and Safety Plan is to serve as guidelines for all reopening activities. The purpose of this plan is to achieve the following goals:

- Maximize the protection of lives while minimizing educational and social disruption while reducing morbidity and mortality.
- Enable St. Mark's Nursery School to continue to operate and provide services as normally and effectively as possible with minimal academic and economic losses.
- The response of St. Mark's Nursery School will be directed by the Pennsylvania Department of Health and the Pennsylvania Department of Education's direction and guidance. This plan coordinates federal, state, and local agencies.
- Continue the essential core operations of St. Mark's Nursery School in the event of increased staff/student absences.
- Establish and maintain a coordinated command system to enable effective, timely, and sensitive decision making regarding continuity of student learning needs to remain the core value and focal point.
- Develop a communications plan to ensure that students, parents, and staff receive timely and accurate information regarding disease prevention strategies and infection control strategies.
- Prepare and provide resources for mental health/crisis service needs of staff, students and families.

Likely Realities and Constraints

Our current situation may seem unpredictable; however, we believe that there are some likely realities that our staff, students, and families can anticipate. Some of those realities help our plans to reopen, while others may make it more challenging and constrain our efforts. It is important, as we plan, for everyone to be on the same page about what is likely so we can focus most of our effort on the most likely circumstances, while still ensuring that we plan for the various “what if” scenarios.

1. The virus will not disappear by September, but its level of spread may change.

Covid-19 will be present throughout the summer and fall, although the size and localization of the outbreak is to be determined and may change as businesses and communities reopen. Knowing that the number of cases is not a fixed amount, the Nursery School will remain committed to adjusting its approach based on the reality of the virus’ spread in the region.

2. The availability of Covid-19 testing will improve, but unclear by how much. The state’s capacity for Covid-19 testing is improving by the week and can likely support all those requesting tests by September, but it is unclear how frequently re-testing can occur, or when antibody tests will be available at scale.

3. Schools will open for in-person learning in September. Students will begin returning to school on September 9th and in-person instruction will be offered in schools. It is likely, however, that schedules, classroom spaces, and day-to-day operations will be adjusted to allow for social distancing and smaller groupings.

SCOPE

The scope of this Health and Safety Plan covers district reopening as it pertains to COVID-19 (Coronavirus).

COVID-19 (Coronavirus) – Symptoms of COVID-19 have reportedly had mild to severe respiratory illness accompanied with fever, cough, and shortness of breath. Symptoms may appear 2-14 days after exposure. The virus is spread person-to-person between people within close contact (about 6 feet), via respiratory droplets produced when an infected person sneezes or coughs, and these droplets can land in the mouths or noses of people who are nearby where the droplets are inhaled into the lungs. Transmission may also be possible through contact with contaminated surfaces, but this is not thought to be the main way of transmission.

People with these symptoms may have COVID-19:

Fever or chills

Cough

Shortness of breath or difficulty breathing

Fatigue

Muscle or body aches

Headache

New loss of taste or smell

Sore throat

Congestion or runny nose

Nausea or vomiting

Diarrhea

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

Health and Safety Plan: St. Mark's Nursery School

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The Nursery School Board has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: School remains closed for in-person instruction and all instruction may be provided via remote learning, whether using digital or non-digital platforms. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the Nursery School Board and Church Task Force of St. Mark's Evangelical Lutheran Church, and posted on the Church's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicates which type of reopening has been selected by checking the appropriate box in row three of the table below. The remainder of the template documents the plan to bring back students and staff, how we will communicate the type of reopening with stakeholders in our community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that our school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): September 9th, 2020

Pandemic Team

Pandemic Coordinator

Roles and Responsibilities

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of a confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Pamela Baranowski	Director	Both
Sandy Dinger	Treasure	Both
Deb Banks	Secretary	Both
Sandy Sherwood	Board Member/Church Task Force	Both
Kathy Graham	Board Member	Both
Laurie Womer	Board Member	Both
Dennis Dinger	Property Committee Representative	Both
Loraine Mariner	Council Representative	Both
Pastor James Person	Pastor	Both
Stephanie Carl	Council President/Church Task Force	Both
Calvin Smith	Church Council Treasurer	
Tom Graham	Church Task Force	Both
Nick Zingone	Church Task Force	Both
Rebekah Varga	Church Task Force	Both
Chris Bair	Church Task Force	Both

Cleaning, Sanitizing, Disinfecting and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or supports needed
Cleaning, Sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, and hallways)	<p>Increased use of PPE required (masks, gloves, face-shields)</p> <p>Increase Social Distancing & Hygiene Practices</p> <p>The nursery school will follow the CDC's Guidance for Cleaning & Disinfecting Schools</p> <p><u>CDC Guidance for Cleaning and Disinfecting Schools</u></p> <p>Clean and disinfect frequently touched surface and objects within the school daily, including door handles, and sink handles.</p>	<p>Increased use of PPE required (masks, gloves, face-shields)</p> <p>Increase Social Distancing & Hygiene Practices</p> <p>The nursery school will follow the CDC's Guidance for Cleaning & Disinfecting Schools</p> <p><u>CDC Guidance for Cleaning and Disinfecting Schools</u></p> <p>Clean and disinfect frequently touched surfaces and objects within the school daily, including door handles, and sink handles.</p>	Tom Graham	<p>PPE (personal protective equipment)</p> <p>CDC Website</p> <p>COVID-19 Daily Cleaning List</p> <p>COVID-19 Weekly Cleaning List</p>

	<p>Steps will be taken to limit the use of communal drinking fountains and provide safe alternatives for providing water when possible.</p> <p>Implement the Daily and Weekly COVID-19 Cleaning Activities</p>	<p>Steps will be taken to limit the use of communal drinking fountains and provide safe alternatives for providing water when possible.</p> <p>Implement the Daily and Weekly COVID-19 Cleaning Activities</p>		
Other cleaning, sanitizing, disinfecting and ventilation practices	<p>Weekly use of Spray Disinfectant</p> <p>Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible, using windows, doors, and/or fans.</p>	<p>Weekly use of Spray Disinfectant</p> <p>Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible, using windows, doors, and/or fans.</p>	Tom Graham	Disinfectant Spray

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or supports needed
* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible	<p>Schedules should be as static as possible by having the same group of students with the same group of staff based on age and developmental level.</p> <p>Restrict interactions between groups of students</p> <p>Staggered schedule to limit the number of individuals in a classroom or other space.</p> <p>Limit gatherings, and events to those that can maintain social distancing.</p>	<p>Schedules should be as static as possible by having the same group of students with the same group of staff based on age and developmental level.</p> <p>Restrict interactions between groups of students</p> <p>Limit the number of individuals in a classroom or other space</p> <p>Limit gatherings, and events to those that can maintain social distancing.</p>	Pam Baranowski Director	Student/Group Schedules

	<p>Hold classes in large spaces (fellowship hall), or outdoors when possible.</p> <p>Have students only sit on one side of the table , spaced apart</p>	<p>Hold classes in large spaces (fellowship hall), or outdoors when possible.</p> <p>Have students only sit on one side of the table , space apart</p>		
*Serving meals	<p>Students will be encouraged to use hand sanitizer, or wash hands within the classroom prior to consuming food or beverages</p> <p>Staff will serve students all snacks and water</p> <p>Tables will be thoroughly cleaned between usages</p>	<p>Students will be encouraged to use hand sanitizer, or wash hands within the classroom prior to consuming food or beverages</p> <p>Staff will serve students all snacks and water</p> <p>Table will be thoroughly cleaned between usages</p>	Pam Baranowski Director	<p>Hand Soap</p> <p>Alcohol Based Sanitizer</p> <p>Instructions/ Guidelines for Parents/Guardians</p>
Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices	<p>All staff will be trained on healthy hygiene practices so they can teach these to students</p> <p>Ensure hand washing strategies include washing with soap and water for at least 20 seconds, especially after going to the bathroom, before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available and hands are not visibly dirty, use an alcohol -based hand sanitizer that contains at least 60% alcohol.</p>	<p>All staff will be trained on healthy hygiene practices so they can teach these to students</p> <p>Ensure hand washing strategies include washing with soap and water for at least 20 seconds, especially after going to the bathroom, before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available and hands are not visibly dirty, use an alcohol -based hand sanitizer that contains at least 60% alcohol.</p>	Pam Baranowski Director	<p>Hand Soap</p> <p>Alcohol Based Sanitizer</p> <p>Training</p> <p>Posters</p>

	<p>CDC - hand washing resources that include <u>health promotion materials</u>, information on <u>proper handwashing technique</u> and <u>tips for families to help children develop good handwashing habits</u></p> <p>Ensure adequate supplies (e.g., soap, paper towels, hand sanitizer, tissues) to support healthy hygiene practices.</p>	<p>CDC - hand washing resources that include <u>health promotion materials</u>, information on <u>proper handwashing technique</u>, and <u>tips for families to help children develop good handwashing habits</u></p> <p>Ensure adequate supplies (e.g., soap, paper towels, hand sanitizer, tissues) to support healthy hygiene practices.</p>		
<p>*Posting signs, in highly visible locations, that promote everyday protective measures, and hot to stop the spread of germs</p>	<p>Post CDC Germs Are Everywhere and Wash Your Hands Posters in all the classrooms and restrooms and other high traffic areas.</p> <p><u>CDC Germs are Everywhere</u></p> <p><u>CDC Wash Your Hands</u></p> <p><u>Translated Posters</u></p>	<p>Post CDC Germs Are Everywhere and Wash Your Hands Posters in all the classrooms and restrooms and other high traffic areas.</p> <p><u>CDC Germs are Everywhere</u></p> <p><u>CDC Wash Your Hands</u></p> <p><u>Translated Posters</u></p>	<p>Pam Baranowski Director</p>	<p>CDC Website</p> <p>Germs Are Everywhere Posters</p> <p>Wash Your Hands Posters</p>
<p>*Identifying and restricting non-essential visitors and volunteers</p>	<p>Restrict nonessential visitors, volunteers, and activities that involve other groups.</p> <p>Do not schedule large group activities including, but not limited to programs</p>	<p>Restrict nonessential visitors, volunteers, and activities that involve other groups.</p> <p>Ensure all large group activities including, programs follow social distancing guidelines.</p>	<p>Pam Baranowski Director</p>	<p>N/A</p>
<p>*Handling Sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<p>Physical Education</p> <p>Select and provide safe opportunities for exercise and sports events for students. Consider;</p> <ul style="list-style-type: none"> Physical proximity of players Amount of touching of shared equipment 	<p>Physical Education</p> <p>Select and provide safe opportunities for exercise and sports events for students. Consider;</p> <ul style="list-style-type: none"> Physical proximity of players Amount of touching of shared equipment 	<p>Teachers</p>	<p>Playground Equipment (balls, jump ropes)</p>

	<ul style="list-style-type: none"> • Ability to engage in social distancing while not engaged in active play • Engagement of players at higher risk • Size of teams <p>Train teachers on all safety protocols.</p> <p><u>CDC Considerations for Youth Sports</u></p> <p>Recess</p> <p>Limit recreation areas to open spaces</p> <p>Greatly restrict or eliminate use of playground structures</p> <p>Ensure adequate playground equipment (balls, jump ropes, etc.) to limit the sharing of items or limit to one group of students at a time and disinfect between uses.</p> <p>Limit group games following social distancing guidelines.</p>	<ul style="list-style-type: none"> • Ability to engage in social distancing while not engaged in active play • Engagement of players at higher risk • Size of teams <p>Train teachers on all safety protocols.</p> <p><u>CDC Considerations for Youth Sports</u></p> <p>Recess</p> <p>Limit to one group of students, following social distancing guidelines, using playground structures at a time.</p> <p>Ensure adequate playground equipment (balls, jump ropes, etc.) to limit the sharing of items or limit to one group of students at a time and disinfect between uses.</p> <p>Limit group games following social distancing guidelines.</p>		
Handling Music Activities and Classes	<p>Follow Covid-19 Instrument Cleaning Policies.</p> <p>Select and provided safe opportunities for music instruction for students: Consider</p> <ul style="list-style-type: none"> • Physical proximity of students • Use of appropriate facilities to accommodate social distancing. • Amount of touching of share equipment 	<p>Follow Covid-19 Instrument Cleaning Policies.</p> <p>Select and provided safe opportunities for music instruction for students: Consider</p> <ul style="list-style-type: none"> • Physical proximity of students • Use of appropriate facilities to accommodate social distancing. • Amount of touching of share equipment 	Teachers	N/A

	<ul style="list-style-type: none"> • Ability to engage in social distancing while not engaged in active play • Engagement of players at higher risk • Size of groups 	<ul style="list-style-type: none"> • Ability to engage in social distancing while not engaged in active play • Engagement of players at higher risk • Size of groups 		
Limiting the sharing of materials among students	<p>Clean and disinfect shared items between uses</p> <p>Keep each student’s belongings separated from others and in individually labeled containers, cubbies, or other areas.</p> <p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use.</p> <ul style="list-style-type: none"> • Books • Art Supplies • PE Equipment <p>Avoid using other employee’s phones, desks, offices, or other work tools and equipment when possible. Clean and disinfect them before and after use.</p>	<p>Clean and disinfect shared items between uses</p> <p>Keep each student’s belongings separated from others and in individually labeled containers, cubbies, or other areas.</p> <p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use.</p> <ul style="list-style-type: none"> • Books • Art Supplies • PE Equipment <p>Avoid using other employee’s phones, desks, offices, or other work tools and equipment when possible. Clean and disinfect them before and after use.</p>	Teachers	<p>Cleaning Materials</p> <p>Student Spaces</p> <p>Student Containers</p>
Staggering the use of communal spaces and hallways	<p>Create one-way traffic patterns in hallways.</p> <p>Separate students within common areas.</p> <ul style="list-style-type: none"> • Arrival • Dismissal Lines 	<p>Create one-way traffic patterns in hallways.</p> <p>Separate students within common areas.</p> <ul style="list-style-type: none"> • Arrival • Dismissal Lines 	Teachers	Hallways Signage

	Pursue virtual group events, gatherings, or meetings, if possible, and promote social distancing of a least 6 fee between people if events are held.	Pursue virtual group events, gatherings, or meetings, if possible, and promote social distancing of a least 6 fee between people if events are held.		
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	<p>To the extent feasible, students should be socially distanced six feet apart pursuant to CDC and PDE guidelines. If six feet is not achievable in the classroom setting, students should be spaced to maximum extent possible.</p> <p>Identify small groups and keep them together.</p> <p>Ensure that student and staff groupings are as static as possible by having the same group of children stay with the same staff (all day, for young children)</p> <p>Limit mixing between groups if possible.</p> <p>Restrict interactions between groups of students.</p>	<p>To the extent feasible, students should be socially distanced six feet apart pursuant to CDC and PDE guidelines. If six feet is not achievable in the classroom setting, students should be spaced to maximum extent possible.</p> <p>Identify small groups and keep them together.</p> <p>Ensure that student and staff groupings are as static as possible by having the same group of children stay with the same staff (all day, for young children)</p> <p>Limit mixing between groups if possible.</p> <p>Restrict interactions between groups of students.</p>	Pam Baranowski Director	N/A
Other social distancing and safety practices				

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where will the monitoring take place?
- When and how frequently will the monitoring take place?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19? What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or supports needed
*Monitoring students and staff for symptoms and history of exposure	<p>Symptom screening will be done by all parents/ guardians at home each morning before the school day</p> <p>No children with symptoms will be brought to school.</p> <p>All staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill.</p> <p>Temperature and screening will be required upon entrance to school for students.</p> <p>Parents and staff will consistently be made aware of the signs and symptoms of COVID-19</p>	<p>Symptom screening will be done by all parents/ guardians at home each morning before the school day</p> <p>No children with symptoms will be brought to school.</p> <p>All staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill.</p> <p>Temperature and screening will be required upon entrance to school for students.</p> <p>Parents and staff will consistently be made aware of the signs and symptoms of COVID-19</p>	Director and Teachers	<p>Self-Screen and Reporting Procedures</p> <p>Staff Training</p> <p>Parent and Community Resources</p>

	<p>Students will be seen by the Director immediately if feeling symptomatic</p> <p>The school will share resources with the school community to help families understand when to keep children home.</p> <p><u>AAP When to Keep Your Child Home</u></p>	<p>Students will be seen by the Director immediately if feeling symptomatic</p> <p>The school will share resources with the school community to help families understand when to keep children home.</p> <p><u>AAP When to Keep Your Child Home</u></p>		
<p>“Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>Work with Church to identify an isolation room or area to separate anyone who has COVID-19 symptoms</p> <p><u>What Staff Should Know About Caring for Students with Confirmed or Possible COVID-19 Infection.</u></p> <p>Close off the area used by a person testing positive for COVID-19 and do not use before cleaning and disinfecting</p> <p>Notify staff and families confirmed case while maintaining confidentiality</p>	<p>Work with Church to identify an isolation room or area to separate anyone who has COVID-19 symptoms</p> <p><u>What Staff Should Know About Caring for Students with Confirmed or Possible COVID-19 Infection.</u></p> <p>Close off the area used by a person testing positive for COVID-19 and do not use before cleaning and disinfecting</p> <p>Notify staff and families confirmed case while maintaining confidentiality</p>	<p>Nursery School Board</p>	<p>Isolation Area</p> <p>Notification Letter</p> <p>Staff Training</p>
<p>*Returning isolated or quarantined staff, students, or visitors to school</p>	<p>Persons who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation</p>	<p>Persons who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation</p>	<p>Director</p>	

	<p>under the following conditions:</p> <p>10 days from the onset of symptoms</p> <p>Resolution of fever without the use of fever-reducing medications for the previous 72 hours.</p> <p>Improvement in respiratory symptoms (e.g., cough, shortness of breath)</p> <p>OR</p> <p>Negative results of an FDA Emergency Use Authorized COVID-19 molecular assay for detection of SARS-COV-2 RNA from at least two consecutive respiratory specimens collected more than 24 hours apart (total of two negative specimens)</p>	<p>under the following conditions:</p> <p>10 days from the onset of symptoms</p> <p>Resolution of fever without the use of fever-reducing medications for the previous 72 hours.</p> <p>Improvement in respiratory symptoms (e.g., cough, shortness of breath)</p> <p>OR</p> <p>Negative results of an FDA Emergency Use Authorized COVID-19 molecular assay for detection of SARS-COV-2 RNA from at least two consecutive respiratory specimens collected more than 24 hours apart (total of two negative specimens)</p>		
<p>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</p>	<p>Post Health and Safety Plan on St. Mark's Lutheran Church Website</p> <p>Provide regular update information on St. Mark's Lutheran Church Website and in parent flyers/ letters.</p> <p>Prepare parents and families for remote learning if school is temporarily dismissed.</p>	<p>Post Health and Safety Plan on St. Mark's Lutheran Church Website</p> <p>Provide regular update information on St. Mark's Lutheran Church Website and in parent flyers/ letters.</p> <p>Prepare parents and families for remote learning if school is temporarily dismissed.</p>	Director	
<p>Other monitoring and screening practices</p>				

Other Considerations for Students and Staff

Key Questions

- How will you determine which staff are willing/able to return? How will you accommodate staff who are unable or uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you address staff who are ill, or who have family members who have become ill?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or supports needed
*Protecting students and staff at higher risk for severe illness	<p>Cancel all non-essential travel</p> <p>The School will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act</p>	<p>Limit or cancel all non-essential travel</p> <p>The school will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act</p>	Nursery School Board	
*Use of face coverings (masks or face shields by all staff)	<p>Face coverings are required.</p> <p>Face masks are encouraged for use during time when groups of individuals pass or are in close proximity such as hallway transitions.</p>	<p>Face coverings are required.</p> <p>Face masks are encouraged for use during time when groups of individuals pass or are in close proximity such as hallway transitions.</p>	Nursery School Board	Signage regarding expectations

<p>Unique safety protocols for students with complex needs or other vulnerable individuals</p>	<p>Servicing students in low incidence programs can be problematic due to, but not limited to students with medical concerns, students not understanding the importance of wearing a mask, students unable to maintain proper social distance, students requiring hand-over-hand instruction and support, students requiring assistance with feeding or toileting.</p> <p>For these reasons, extra precautions will be implemented. These precautions include:</p> <p>Staff should thoroughly wash hands immediately before and after working with a student.</p> <p>Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use.</p>	<p>Servicing students in low incidence programs can be problematic due to, but not limited to students with medical concerns, students not understanding the importance of wearing a mask, students unable to maintain proper social distance, students requiring hand-over-hand instruction and support, students requiring assistance with feeding or toileting.</p> <p>For these reasons, extra precautions will be implemented. These precautions include:</p> <p>Staff should thoroughly wash hands immediately before and after working with a student.</p> <p>Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use.</p>	<p>Director</p>	<p>Gloves</p>
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	<p>Feeding protocol should be followed when feeding students. Staff should wear gloves when feeding students.</p> <p>Bathrooms and changing table should be disinfected before and after each student to one at a time. Students should be assisted with hand-washing</p> <p>Students should be encouraged to wear masks while in common areas such as the hallway. Students should be encouraged not to touch walls and fixtures when in hallways</p>	<p>Feeding protocol should be followed when feeding students. Staff should wear gloves when feeding students.</p> <p>Bathrooms and changing table should be disinfected before and after each student to one at a time. Students should be assisted with hand-washing</p> <p>Students should be encouraged to wear masks while in common areas such as the hallway. Students should be encouraged not to touch walls and fixtures when in hallways</p>		
Strategic deployment of staff	Identify critical job functions and positions, and plan for alternative coverage by cross-training staff.	Identify critical job functions and positions, and plan for alternative coverage by cross-training staff.	Director	N/A

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or supports needed	Start Date	Completion Date
Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students	Staff and Property Committee	Tom Graham	In Person Training	CDC Guidance for cleaning and disinfecting school and church	3/16/20	9/3/20
Spray Disinfectant	All Staff and Property Committee	Tom Graham	In Person Training	Resources/ Documents	8/24/20	9/3/20

Healthy Hygiene Practices	All Staff	Tom Graham & Pam Baranowski Director Nursery School	In Person Training	CDC Guidance for cleaning and disinfecting school and church	8/24/20	9/3/20
Implementing Health and Safety Plan	Staff	Nursery School Board	In Person Training		8/24/20	9/3/20
Physical Education	All Staff	Pam Baranowski Director of Nursery School	In Person Training		8/24/20	9/3/20
Implementing the Health and Safety Plan for Building	All Staff	St. Mark's Evangelical Lutheran Church Task Force or Property Committee			8/24/20	9/3/20
COVID-19 Health Care Procedures	All Staff	Pam Baranowski Director of Nursery School	In Person Training		8/24/20	9/3/20
Safety Protocols for Students with Complex Needs	All Staff	Pam Baranowski Director of Nursery School	In Person Training		8/24/20	9/3/20

Health and Safety Plan Summary: St. Mark’s Nursery School

Anticipated Launch Date: September 9th, 2020

The summary tables provide our local education community with a detailed overview of your Health and Safety Plan.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Requirements and Procedures
<p>*Cleaning, Sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains hallways)</p>	<p>Increases use of PPE required (masks, gloves, face-shields)</p> <p>Increase Social Distancing & Hygiene Practices</p> <p>The Nursery School will follow the CDC’s Guidance for Cleaning & Disinfecting Schools</p> <p><u>CDC Guidance for Cleaning and Disinfecting Schools</u></p> <p>Clean and disinfect frequently touched surfaces and objects within the school at least daily, including door handles, sink handles, and drinking fountains.</p> <p>Steps will be taken to limit the use of communal drink fountains and provide safe alternative for providing water when possible</p> <p>Implement and Supervise the Daily and Weekly COVID-19 Cleaning Activities</p> <p>Increase ventilation rates from OCC Hours Only to 24/7 Operation</p> <p>Increase OA% from 10% to 40% Weekly use of Protexus Electrostatic Spray Disinfectant</p> <p>Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible, using windows, doors, and or/fans.</p>

Social Distancing and Other Safety Protocols

Requirement (s)	Strategies, Policies and Procedures
<p>*Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day to the maximum extent feasible</p> <p>*Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p> <p>*Posting signs, in highly visible locations, that promote everyday protective measure and how to stop and spread of germs</p>	<p>Schedules should be as static as possible by having the same group of students with the same group of staff based on age and developmental level.</p> <p>Restrict interactions between groups of students</p> <p>Limit the number of individuals in a classroom or other space</p> <p>Limit gatherings, events, and extracurricular activities to those that can maintain social distancing.</p> <p>Hold classes in fellowship hall or outdoors when possible</p> <p>Only sit on one side of the table, spaced apart</p> <p>Students will be encouraged to use hand sanitizer, provided at stations within the classrooms, prior to consuming food or beverages.</p> <p>All staff will be trained on healthy hygiene practices so they can teach these to students</p> <p>Ensure hand washing strategies include washing with soap and water for at least 20 seconds, especially after going to the bathroom, before eating, and after blowing your nose, coughing, or sneezing. If soap and water are not available and hands are not visibly dirty, use an alcohol-based hand sanitizer that contains at least 60% alcohol.</p> <p>CDC-hand washing resources that include health promotion materials, information on proper handwashing technique, and tips for families to help children develop good handwashing habits.</p> <p>Ensure adequate supplies (e.g. soap, paper towels, hand sanitizer, tissues) to support healthy hygiene practices.</p>

Music:

Follow COVID-19 Instrument Cleaning Policies.

Covid - 19 Instrument Cleaning Policies

Select and provide safe opportunities for music instruction for students.

Consider;

- Physical proximity of students
- use of appropriate facilities to accommodate social distancing
- Amount of touching of shared equipment
- Ability to engage in social distancing while not engage in active play
- Engagement of platers at higher risk
- Size of group

Clean and disinfect shared items between uses

Keep each student's belongings separated from others' in individually labeled containers, cubbies, lockers or other areas

Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use.

- Books that are shared
- Technology
- Art Supplies
- PE Equipment

Avoid using other employees' phones, desks, offices, or other work tools and equipment, when possible. Clean and disinfect them before and after use.

Create one-way traffic patterns in hallways

Separate students within common areas.

- Arrival
- Dismissal Lines

Pursue virtual group events, gatherings or meetings, If possible, and promote social distancing of at least 6 feet between people if events are held

Students will be required/encouraged to wear masks. They will also be encouraged to sit apart from other students.

Extracurricular and Educational field trips will be limited

Windows will be opened whenever possible to allow for the best ventilations

	<p>To the extent feasible, students should be socially distanced six feet apart pursuant to CDC and PDE guidelines. If six feet is not achievable in the classroom setting, students should be spaced to the maximum extent possible.</p> <p>Identify small groups and keep them together (cohorting).</p> <p>Ensure that student and staff groups are as static as possible by having the same group of children stay with the same staff (all day for young children, as much as possible for older children).</p> <p>Limit mixing between groups if possible.</p> <p>Restrict interactions between groups of students.</p>
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Monitoring Student and Staff Health

Requirment(s)	Strategies, Policies and Procedures
<p>*Monitoring students and staff for symptoms and history of exposure</p> <p>*isolating or quarantining students, staff or visitors if they become sick or demonstrate a history of exposure</p> <p>*Returing isolated or quarantined staff, students, or visitors to school</p> <p>Notify staff, families, and the public of school closures and within-school-ear changes in safety protocols</p>	<p>Symptom screening will be done by all parents/guardians at home each morning before the school day</p> <p>No children with symptoms will be brought to school</p> <p>All staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill</p> <p>Temperatures and screening will be required upon entrance to school for students</p> <p>Students and staff will consistently be made aware of the sign and symptoms of COVID-19</p> <p>Students and staff will go to the Director immediately if filing symptomatic.</p> <p>The School will share resources with the school community to help families understand when to keep children home. AAP When to Keep Your Child Home</p>

	<p>Work with Church to identify an isolation room or area to separate anyone who had COVID-19 symptoms.</p> <p>Director and Staff should use <u>Standard and Transmission-Based Precautions</u> when caring for sick kids.</p> <p>Close off the area used by a person testing positive for COVID-19 and do not use before cleaning and disinfecting.</p> <p>Notify staff and families confirmed case while maintaining confidentiality. Persons who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:</p> <p>10 days from the onset of symptoms</p> <p>Resolution of fever with the use of fever-reducing medications for the previous 72 hours.</p> <p>Improvement in respirator symptoms (e.g. cough, shortness of breath)</p> <p>OR</p> <p>Negative results of an FDA Emergency Use Authorized COVID_19 molecular assay for detection of SARS-CoV-2 RNA from at least two consecutive respiratory specimens collect >24 hours apart (total of two negative specimens)</p> <p>Post Health and Safety Plan on Church Website</p> <p>Provide regular update information on Church Website and in Parent flyers/letters</p> <p>Prepare parents and families for remote learning if school is temporarily dismissed.</p>
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Other Considerations for Students and Staff

Requirements (s)	Strategies, Policies, and Procedures
<p>*Protecting students and staff at higher risk for severe illness</p> <p>*Use of face coverings (masks or face shields) by all staff</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>The district will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act</p> <p>Face coverings are required.</p> <p>Face masks are required/encouraged for use during times when groups of individuals pass or are in close proximity such as hallway transitions. Students should be encouraged not to touch walls and fixtures when in hallways.</p> <p>Extra precautions in low incidence programs (AS, MDS, SFLS, LSS).</p> <p>Servicing students in low incidence programs can be problematic due to, but not limited to, students with medical concerns, students not understanding the importance of wearing a mask, students unable to maintain proper social distance, students requiring hand-over-hand instruction and support, students requiring assistance with feeding or toileting.</p> <p>For these reasons, extra precautions will be implemented. These precautions include:</p> <p>If a sink is available in the classroom, staff should thoroughly wash hands immediately before and after working with a student.</p> <p>Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use.</p> <p>The district's feeding protocol should be followed when feeding students. Staff should wear gloves when feeding students.</p> <p>Bathrooms and changing tables should be disinfected before and after student use. Limit students to one at a time. Students should be assisted with hand-washing.</p> <p>Identify critical job functions and positions, and plan for alternative coverage by cross-training staff.</p>

Health and Safety Plan Statement

The Task Force of St. Mark's Evangelical Lutheran Church for **St. Mark's Nursery School** reviewed and approved the Phased School Reopening Health and Safety Plan on **(Insert Date as Month, Day, Year)**.

The plan was approved by a vote of:

_____ Yes

_____ No

Affirmed on: **(Insert Date as Month, Day, Year)**

By:

(Signature of Church Council President)

(Print Name of Church Council President)